

# ASSEMBLY AND OPERATING INSTRUCTIONS



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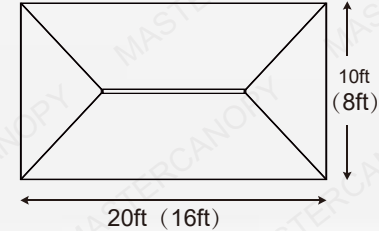
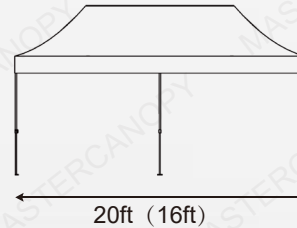
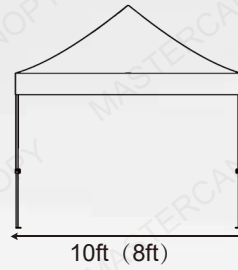
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## Product Information

<b>Product Name</b>	POP UP CANOPY
<b>Color</b>	White
<b>Top Material</b>	Polyester
<b>Bracket Material</b>	Alloy Steel
<b>Specifications</b>	10 ft x 20 ft / 8 ft x 16 ft
<b>Applicable Season</b>	Four Seasons
<b>Applicable Venue</b>	Party, Commercial Events, Sports Activities, Camping

**P3**

P3-1 Door wall  
P3-2 Side wall



**CT06**

**P3**

P3-1 Door wall  
P3-6 Church window



**CT07**

**P3**

P3-1 Door wall  
P3-2 Side wall  
P3-3 Awning



**CT08**

**W**



**P3**

P3-1 Door wall  
P3-2 Side wall



**CT10**

**P3**

P3-1 Door wall  
P3-2 Side wall



**CT12**



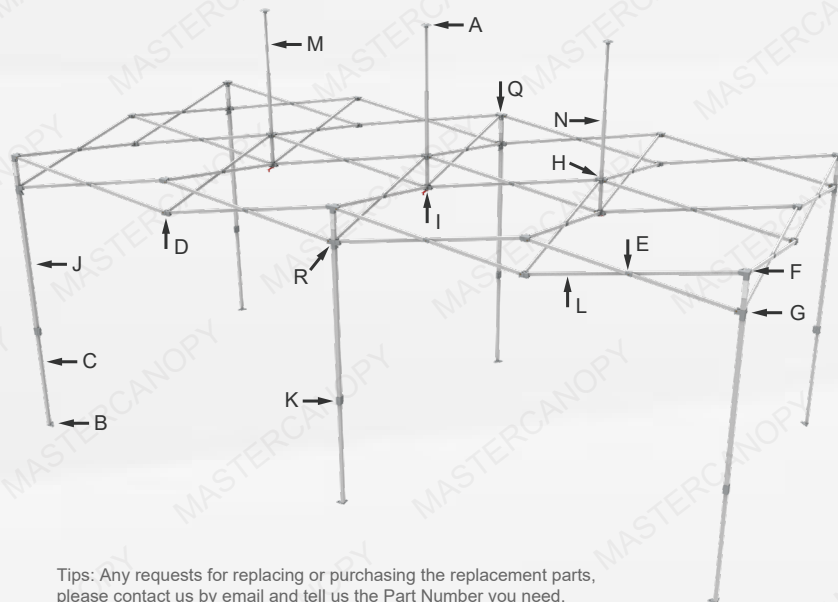
**CT17**

## PARTS LIST

Part#		Qty
P1		1
P2		1
P4		1
P5		6
P6		4
P7		4
P8		1

## FRAME PART NUMBER

- |   |   |
|---|---|
| <b>A</b> Dome cap                             | <b>I</b> Lower peak pole bracket        |
| <b>B</b> Foot pad                             | <b>J</b> Outer leg w/ velcro            |
| <b>C</b> Inner leg                            | <b>K</b> Inner leg height adjuster      |
| <b>D</b> Joint bolt / nut / washer            | <b>L</b> Truss bar                      |
| <b>E</b> Joint bolt / nut / washer & bolt cap | <b>M</b> Peak pole outer                |
| <b>F</b> 2 Way outer leg bracket              | <b>N</b> Peak pole inner                |
| <b>G</b> 2 Way outer leg slider bracket       | <b>Q</b> 3 Way outer leg bracket        |
| <b>H</b> Upper peak pole bracket              | <b>R</b> 3 Way outer leg slider bracket |



Tips: Any requests for replacing or purchasing the replacement parts, please contact us by email and tell us the Part Number you need.

## BEFORE ASSEMBLY



2 PERSON



10-20 MIN ASSEMBLY



HAMMER

## SAFETY TIPS

1. Please read this manual thoroughly and carefully before assembling and using the item, follow all instructions and keep the manual for future reference.
2. Proper use of the item includes observing the safety instructions in this manual and the information on the proper use of the item outdoors and for private purposes.
3. If any parts are missing, broken, damaged or worn, do not use this product until repairs have been made and/or factory replacement parts have been installed.
4. Do not use this item in a way not recommended by the manufacturer, as any damage caused will not be covered by the warranty.
5. Non-compliance with the general and safety instructions in this manual may result in personal injury and/or serious damage to the item. We shall not be liable for any such loss.
6. Place the item on a stable and level surface.
7. Do not use or store this item close to open flames or flammable/combustible chemicals.
8. Be careful not to pinch hands or appendages during assembly.
9. Do not attempt to assemble this item under the following circumstances: Drunk/Inclement weather/Lack of tools or parts/Without assistance

## SETTING UP (8X16/10X20)

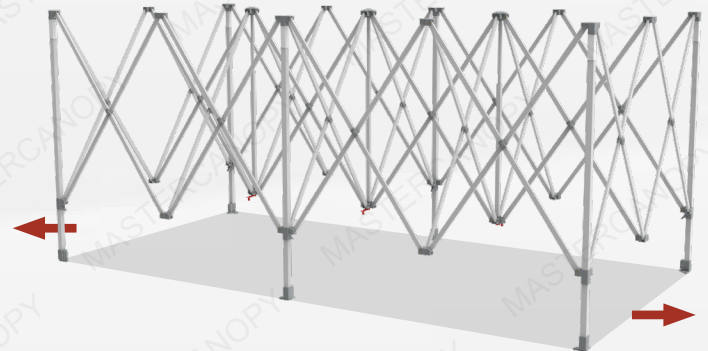


### ► Step 1

Remove frame from box and stand upright in the center of the desired setup location.

### Step 2 ◀

Gently pull the outer legs until the frame is partially expanded.





## SETTING UP (8X16/10X20)

### Step 3 ◀

Attach the canopy top to each frame corner with velcro straps.



### ▶ Step 4

Lift the frame into position by expanding the truss bars until frame is fully expanded. Lift the slide bracket to the highest position. Attach the velcro straps on the truss bar.

Tips: Please note that the **red peak tensioner** is used to adjust the issue of the top becoming loose after prolonged use. When hearing crack, it means it comes the top. New products do not require adjustment.



## SETTING UP (8X16/10X20)



### ► Step 5

Adjust the frame legs to your desired height.



### Step 6 ◀

Attach the side walls with velcro straps and zippers according to your own requests.



## SETTING UP (8X16/10X20)



### Step 7 ◀

Use sandbags,ropes and stakes for fixation.

Tips:Filled the sandbags with sand, rock, gravel, snow, dirt or other contents.Use hammer to anchor the stakes if necessary.

# SETTING UP

## INSTALLATION INSTRUCTIONS FOR WHEELS



Step 1: Big wheel x2  
Screw\*2  
Screw nut\*2



Step 2: Attach the screw and  
nut to the wheel, **retaining out  
2MM gap.**



Step 3: Turn the locking screw  
counterclockwise.



Step 4: Tighten the nut  
counterclockwise  
until it is no longer loose



Step 5: It is done.



# INSTRUCTIONS FOR THE AWNING (ONLY FOR CT08)



Step 1: Connect the awning pole together.



Step 2: Insert and pass the awning fabric.



Step 3: Install the support pole on the tent frame.



Step 4: Finish the set up and enjoy canopy shade.



# TAKING DOWN (8X16/10X20)

## Step 1 ◀

Remove stakes, ropes and sand bags securing the canopy to the ground.



## ▶ Step 2

Carefully Unzipped the zippers and take down velcro straps on each side to remove the side walls.

Tips: when taking this step, please don't put too much strength to avoid tearing.



# TAKING DOWN (8X16/10X20)



## ▶ Step 3

Position the legs to its lowest position by adjusting the slider bracket. Carefully pick down the velcro straps on the truss bar.



Slightly lift the frame and push slowly until about ½ way closed. Carefully take down the velcro straps on each frame corner and put away the canopy top.

Tips: when taking this step, please don't put too much strength to avoid tearing.

## Step 4 ◀



## TAKING DOWN (8X16/10X20)

### Step 5 ◀

Push the frame into fully closed.



### ▶ Step 6

Store the frame back in the roller bag.





# USER'S MANUAL

- It is recommended that you use the ropes and stakes to secure the canopy.
- This product is not intended to withstand periods of extreme/high wind or storm.
- Check the connection of the frame regularly to ensure that it is firm and stable.
- If the frame structures have water stains, please clean up with a soft cloth in time to prevent rust.
- When not in use, please remain closed and stored away to avoid potential damage.

## AFTER-SALES SERVICE

### About returns and refunds

Items shipped from Amazon.com, including Amazon Warehouse, can be returned within 30 days of delivery. You can visit the Amazon's Customer Service homepage to get help:

<https://www.amazon.com/returns>

Items shipped from our shop, also can be returned within 30 days of delivery. If the reason for return is a result of an error or a damage on product, we will provide a pre - paid shipping label. If the reason for return is personal dislike or improper size, you need afford the extra returning fee.

Pictures may be required for some returns to ensure an item is not damaged prior to its return.

### Product Support

The warranty of our product is **ONE YEAR** after-sale protection for frame, **SIX MONTHS** after-sale protection for fabrics and accessories (**NOT INCLUDE** damage caused by improper personal use and bad weather). If you need help with using your product or if it doesn't work correctly, please feel free to contact us through Amazon. Pictures or Videos may be required to ensure which part is damaged or doesn't work.

### DISCLAIMER

Manufacturer and seller expressly disclaim any and all liability for personal injury, property damage or loss, whether direct, indirect, or incidental, resulting from the incorrect attachment, improper use, inadequate maintenance, or neglect of this product.

# CUSTOM CANOPY

The Pop Up Canopies can be customized to fit your needs. Add a custom top , walls or banner to make a bold statement. We offer digital dye sublimation and silk screened printing and up to 100% full print coverage in vivid images and precision clarity without compromise. We also offer Custom Table Cover, Feather Flag, Teardrop Flag.



# CUSTOM WORKS



Pop Up Canopies

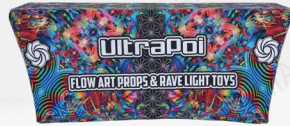


Table Cover



Teardrop Flag



Side Walls

## MORE PRODUCTS



TA55



CT07



AJ18



UB03

## MORE PRODUCTS



AJ01



UB02



TB51



PD01

## MORE PRODUCTS



CT04



SK01



UB04



TD42

**Embrace the Joys of Life**

